

## **Vice President for Plans & Programs**

The Vice President for Plans and Programs is an appointed position by the Chapter President. He/she is the primary person involved in all Chapter events. Among the events that fall under their responsibility are: the AF Ball, Space Warfare Symposium, the Community Partners and Chapter Awards Reception, and any others delegated by the President.

Responsibilities include:

- Participating in planning and scheduling activities of the AFA Ball and providing advice when needed
  - o Assist in the Seating Committee activities
  
- Participating in the planning and scheduling activities of the Space Warfare Symposium and providing advice when needed
  
- Participating in the planning and scheduling activities of the Community Partner and Chapter Awards Reception and providing advice when Needed
  
- Lead chapter liaison for various chapter programs such as
  - o Angel Flight
  - o Flight for Life
  - o Peterson Museum
  - o Civil Air Patrol
  - o AF JrROTC
  - o Families Left Behind
  - o Victory Boxes
  - o Flags for Troops
  - o Helpful Hearts
  
- Maintain a Continuity Folder of how this job is performed. This will assist the successor in learning this job