



AIR FORCE ASSOCIATION

National Aerospace/STEM Teacher of the Year Nomination Form

National AFA/Rolls Royce Aerospace/STEM Teacher of the Year (TOY) Purpose



Sponsored by Rolls Royce, the AFA's national award program recognizes extraordinary K-12 classroom teachers for their accomplishments and achievements in promoting STEM and preparing students to use and contribute to tomorrow's technologies. This national-level award recognizes and rewards innovative teachers who go "above and beyond" to teach and/or integrate aerospace-related STEM topics/programs, whether virtually, hybrid, or in-person. The programs of a national-level winning teacher should have an impact beyond the community, should involve national-level programs or involvement, and should be replicable by others. The AFA/Rolls Royce National Aerospace/STEM Teacher of the Year will represent the AFA as the educational ambassador.

2021 TOY UPDATE: During the COVID pandemic, many teachers have had unique challenges trying to do virtual and/or hybrid instruction and have not had the opportunity to do exciting in-person student and/or professional development programs, as usual. But, teachers have been quite innovative so they can share best practices implemented and the innovative adjustments made during this time to continue to perpetuate student interest in aerospace-related STEM subjects and careers. The TOY program is an excellent vehicle to share, and for the AFA to showcase, many of these innovations which can be translated into future classroom instruction and replicated nationwide.

Guidelines and Criteria

The candidate must be a State Teacher of the Year selected during the current or past academic year. Thus, each State TOY is eligible for two years, though the state may only submit one national nominee per year.

The teacher should submit to the State AEVP the following documents, with titles, to be included the portfolio:

1. **EDUCATIONAL HISTORY AND PROFESSIONAL DEVELOPMENT:** In outline form, list colleges and universities attended; degrees earned and dates of attendance; and employment history, including time period, grade level, and subject area. List professional association memberships and offices held; service on committees, commissions, and task forces; and other relevant activities. Also list leadership activities in staff development and training of future or peer teachers, along with awards and other recognitions.

Submission should be titled and limited to two (2) double-spaced pages.

1501 Lee Highway, Arlington, Virginia 22209-1198 | 703-247-5800 | AFA.org/education

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2. **PROFESSIONAL BIOGRAPHY:** List the influencing factors in becoming a teacher and include a description of greatest personal contributions and accomplishments in STEM education. **2021 addition: In this section, a 2-3 statement paragraph should be included at the end to be used to summarize and briefly describe the teacher to others, if selected as a winner. (The teacher knows best what his/her most impactful and important accomplishments would be to share with others.)**
 - Submission should be titled and limited to two (2) double-spaced pages.

3. **NATIONAL AEROSPACE/STEM TEACHER OF THE YEAR MESSAGE:** Describe the message and/or platform the teacher would like to communicate to the teaching profession and public as National Teacher of the Year.
 - Submission should be titled and limited to one (1) double-spaced page.

4. **THREE PAGES OF OTHER DOCUMENTATION:** Optional, but important, three pages of newspaper articles, other documents, and/or photos with descriptions of the teacher conducting STEM activities with students (ensure students in photos have media release permission for use). **2021 addition: ONE representative “link to a video” that best showcases the teacher can be linked on one of these three pages entitled “Teacher Video showing...”**
 - Submission should be titled and limited to three pages.

5. **FOUR LETTERS OF SUPPORT:** Four recent letters of support from:
 - a. AFA Chapter President (required);
 - b. AFA State President (required);
 - c. school system superintendent or equivalent level administrator (required); and
 - d. a choice of one other letter of support from a colleague, student/former student, parent, or community leader.

Effective letters contain evidence of personal knowledge of the teacher and an indication of the qualities necessary for AFA’s National TOY. **Each letter should be limited to one (1) single-spaced page.**

 - **NOTE:** Additional documentation and/or letters of support will result in negative scoring points.

The National TOY nomination package should be compiled into one pdf package and sent to AFA National (education@afa.org) by June 30.

Additional information can be found in Chapter 4 of the [Field Operations Guidebook](#) and at the [AFA Teacher of the Year webpage](#).



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Nominating Chapter# & Name/State: _____

Chapter president name & e-mail _____

Chapter AEVP name & email: _____

State AEVP name & e-mail: _____

Teacher Information

Name (with appropriate prefix title): _____

Email: _____ Cell Phone: _____

Full Address: _____

Subject(s) taught: _____ Grade(s) taught: _____

Years in current teaching position: _____ Total years teaching: _____

School Information

School name: _____ Phone: _____

Address: _____

Principal: _____ Email: _____

Nomination Portfolio Checklist

NOTE: Please submit the package in the order below; adhering to page limits.

- Section 1: Educational History and Professional Development (limit 2 double-spaced pages)
- Section 2: Professional Biography- **with summarizing paragraph** (limit 2 double-spaced pages)
- Section 3: National Aerospace/STEM TOY Message (limit 1 double-spaced page)
- Section 4: Optional 3 pages of Supporting Documents- **with one video link of teacher** (limit 3 pages)
- Section 5: Four Letters of Support (limit 4 one-page letters)

State President Endorsement

State President: _____ Date: _____

Email: _____ Phone: _____

Address: _____

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