

National Aerospace/STEM Teacher of the Year Nomination Form

The program recognizes classroom teachers at the chapter and state level for their accomplishments and achievements in exciting K-12 students about science, technology, engineering, and math (STEM) and preparing students to use and contribute to tomorrow's technologies. This is a unique opportunity for chapters to recognize and reward outstanding teachers who are furthering excellence in making coming to class an adventure by teaching or integrating aerospace-related STEM topics/programs. The AFA National Teacher of the Year will act as the educational ambassador of AFA.

Guidelines and Criteria

The candidate must be a State Teacher of the Year selected during the current or past academic year. Thus, each State TOY is eligible for two years though the state may only submit one national nominee per year.

The nomination form should be completed by the State AEVP, signed by the State President, attached to the front of the teacher materials, and submitted to education@afa.org by **May 31**. The teacher should submit to the State AEVP the following documents to be included in the portfolio:

1. **EDUCATIONAL HISTORY AND PROFESSIONAL DEVELOPMENT:** In outline form, listing colleges and universities attended; degrees earned and dates of attendance; and employment history including time period, grade level, and subject area. List professional association memberships and offices held; service on committees, commissions, and task forces; and other relevant activities. Also list leadership activities in staff development and the training of future teachers along with awards and other recognition. **Response should be titled and limited to two (2) double-spaced pages.**
2. **PROFESSIONAL BIOGRAPHY:** List the influencing factors in becoming a teacher and include a description of greatest personal contributions and accomplishments in STEM education. **Response should be titled and limited to two (2) double-spaced pages.**
3. **NATIONAL AEROSPACE/STEM TEACHER OF THE YEAR:** Describe the message and/or platform the teacher would like to communicate to the teaching profession and public as Teacher of the Year. **Response should be titled and limited to one (1) double-spaced page.**
4. **THREE PAGES OF OTHER DOCUMENTATION:** An optional three pages of newspaper articles, other documents, and/or photos that include the teacher doing STEM activities with students (ensure students in photos have media release permission for use).
5. **FOUR LETTERS OF SUPPORT:** Four recent letters of support from: Chapter President; State President; superintendent or equivalent level administrator; and a colleague, student/former student, parent, or community leader. Effective letters contain evidence of personal knowledge of the teacher and an indication of the qualities necessary for AFA's National Teacher of the Year. **Each letter should be limited to one (1) single-spaced page.**

NOTE: Additional documentation and/or letters of support will result in negative scoring points.

Additional information can be found in the [Field Operations Guidebook](#) and at www.afa.org/education/teacher-of-the-year.

1501 Lee Highway, Arlington, Virginia 22209-1198 | 703-247-5800 | AFA.org/education

T H A N K Y O U T O O U R A E R O S P A C E E D U C A T I O N P A R T N E R S





National Aerospace/STEM Teacher of the Year Nomination Form

Nominating Chapter/State: _____

State AEVP name & e-mail: _____

Teacher Information

Name: _____

Email: _____ Cell Phone: _____

Full Address: _____

Subject(s) taught: _____ Grade(s) taught: _____

Years in current teaching position: _____ Total years teaching: _____

School Information

School name: _____ Phone: _____

Address: _____

Principal: _____ Email: _____

Nomination Portfolio Checklist

NOTE: Please submit the package in the order below and adhering to page limits.

- Section 1: Educational History and Professional Development (limit 2 double-spaced pages)
- Section 2: Professional Biography (limit 2 double-spaced pages)
- Section 3: National Aerospace/STEM TOY Message (limit 1 double-spaced page)
- Section 4: Optional Extra 3 pages of Supporting Documents (limit 3 pages)
- Section 5: Four Letters of Support (limit 4 one-page letters)

State President Endorsement

State President: _____ Date: _____

Email: _____ Phone: _____

Address: _____

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