

National Teacher of the Year Guidelines

NATIONAL TEACHER OF THE YEAR NOMINATION FORM. AFA State AEVP's should complete the nomination form below. State TOYs submitted to AFA National are not automatically considered for the AFA National Teacher of the Year. AFA State leaders must submit the National Teacher of the Year nomination along with the supplemental information listed below.

EDUCATIONAL HISTORY AND PROFESSIONAL DEVELOPMENT. This section must be in outline form. List colleges and universities attended including post-graduate studies. Indicate degrees earned and dates of attendance. List teaching employment history indicating time period, grade level, and subject area. Include professional association memberships; offices held; service on committees, commissions, and task forces; and other relevant activities. List leadership activities in staff development and the training of future teachers. List awards and other recognition of your teaching. **Please limit your response to two (2) page double-spaced.**

PROFESSIONAL BIOGRAPHY. What were the factors that influenced you to become a teacher? Describe what you consider your greatest contributions and accomplishments in STEM education. **Please limit your response to two (2) pages double-spaced.**

NATIONAL AEROSPACE TEACHER OF THE YEAR. As the National Aerospace Teacher of the Year, you would serve as a spokesperson and representative for the entire teaching profession. What would be your message? What would you communicate to your profession and to the public? **Please limit your response to one (1) page double-spaced.**

LETTERS OF SUPPORT. Include four recent letters of support. One letter must be from the AFA Chapter President, one must be from the AFA State President, and one letter must be from the superintendent or equivalent level administrator. The fourth may be from a colleague, student/former student, parent, or community leader. Incorporate the original letters as the last four pages of the portfolio. An effective letter of support contains evidence of personal knowledge of the teacher and an indication of the qualities, which would qualify the candidate to be the Air Force Association's National Aerospace Teacher of the Year. **Please limit each letter to one (1) page single-spaced.**

THREE PAGES OF OTHER DOCUMENTATION: This section should include optional three pages of newspaper articles, other documents, and/or photos that include the teacher with students doing STEM activities (ensure students in photos have media release permission for use).

Award Components

1st Place Winner

- \$3,000 Check
- Gold and Diamond Pin
- Plaque
- Trip to Washington, DC to receive the award at the AFA National Convention and Air and Space Conference

2nd Place Finalist

- \$2,000 check and certificate presented by nominating chapter or state

3rd Place Finalist

- \$1,000 check and certificate presented by nominated chapter or state