



Air Force Association
Aerospace Education Awards

AFA NATIONAL USE ONLY
Membership Verification _____
Membership Expiration Date _____

State Teacher of the Year Nomination Form

Teacher of Year information is found in Chapter Four of the [Field Operations Guide](#).

[State Teacher of the Year Award](#)

<http://www.afa.org/informationfor/teachers/teacheroftheyear/stateteacheroftheyearaward>

Guidelines and Criteria

- State TOY candidates must be a current Chapter Teacher of Year, either in the K-8 or 9-12 grade level category. Only one candidate from each chapter should be submitted to State AEVP.
- AFA elected officers, voting board members, employees, and their immediate family members (spouse/children) are not eligible for this recognition.
- Only one State TOY package can be submitted to AFA National to receive award components. If a state wishes to recognize more than one State TOY, such as runners up, the state will be responsible for award components.
- The program runs from January 1-April 30. AFA State organizations should submit nominations no later than April 30. State AEVPs are encouraged to select State TOYs in time to allow for submission of National TOY package by May 31, if warranted, and, in time to recognize State TOYs at schools before the end of the school year.
- Chapter AEVPs should submit the **complete Chapter TOY package** to the State AEVP by the state deadline set by State AEVP, **with the addition of a letter of endorsement from the Chapter President for the State TOY nomination package.**
- The State TOY nomination form must be completed and attached to the complete Chapter TOY package before sending to AFA National.

Note for State AEVP: The entire State TOY package (to include all three areas on State TOY Package Checklist, below, should be sent to field@afa.org at least three weeks prior to State TOY award presentation to give AFA National time to provide award components through mail. If warranted, and State TOY desires to be nominated for National TOY, all components for that program should be given to the State TOY to complete in plenty of time for May 31 submission deadline. (See National TOY information found at <http://www.afa.org/AFA/InformationFor/Teachers/TeacheroftheYear/TeacherOfYearGuidelines>.)



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State Teacher of the Year Nomination Form

Teacher Name	
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Nominating Chapter Name	
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Nominating Chapter AEVP	
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State AEVP Name		Date	
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Date Award Components are Needed for State Presentation	
Teacher Jacket Size	

State Teacher of Year Nomination Package Component Checklist

Complete Chapter TOY Package		Chapter President Letter of Support		State TOY Cover Page with State President's Endorsement	
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State President's Endorsement

State President's Name		Date	
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E-mail		Daytime Phone	
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Complete Mailing Address for Award Components from AFA	
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